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| c  **Job Description / Specification** | |
| **Job Title:** | **Manufacturing Manager** |
| **Reporting To** | |
| **Job Title:** | **Operations Director** |
| **Location** | |
| **Department:** | **Operations** |
| **Organisation Structure** | |
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| **Purpose of the Position** | |
| To ensure the manufacturing facility enables the business to achieve growth by becoming the industry’s quality supplier of choice with a cost-effective range of product designed and built to the highest standard at the lowest possible cost in the shortest lead-time.  To build on the company’s strategy for improved quality, product cost, productivity and flexibility by managing and improving the production manufacturing processes and production team. | |

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| **Key Responsibilities** |
| * Full ownership of the production manufacturing capacity and production work centres and execution of the Manufacturing production plan. * Ensure planning parameters, work centre capacities are reviewed to ensure bottlenecks in capacity are identified and eliminated. |
| * To lead and drive the introduction of continuous improvement projects which will improve quality, Health and safety, reduce production lead times, enhance manufacturing flexibility and reduce costs. * Actively manage labour costs, material scrap, expendables to maximise gross manufacturing efficiency and operational performance |
| * Act with passion as the champion of change to deliver industry best manufacturing lead times and on time in full deliveries. |
| * Develop and drive a continuous improvement culture in the manufacturing team. * Develop and drive behavioural change towards Health and Safety and quality assurance. |
| * Engage directly with other functional areas such as commercial, technical, quality, production engineering to develop cross functional relationships and improved communication. |
| * Develop and own appropriate departmental KPIs to ensure performance and improvement is measured and acted upon. |
| * Manage and develop through training, mentoring and skills management the manufacturing Supervisors and cell leaders to ensure effective performance. |

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| **Specific Skill Requirements** | | |
|  | **Essential** | **Desirable** |
| **Education/**  **Technical Skills** | * Min. 3 years working in a fast-paced manufacturing facility in a production management role. * Recognised qualifications in Leadership / Operations management * Detailed knowledge of Lean Manufacturing principles * Strong IT skills. * Experience of improving on time delivery, lead time reduction and effective inventory control. * Demonstrate a measurable history of delivering improved on time delivery, high quality yield, high levels of production efficiency improvements. * Strong analytical skills with the ability to analyse data to advise and compile proactive action plan for improvement activities. * Good understanding of the commercial and business implications of failure to deliver quickly and on time. | • Degree Level preferably in an engineering discipline.   * SAP – ERP functionality. |
| **Behaviours** | * Strong leadership skills with ability to effectively lead and manage teams to ensure an effective service is provided to the business. * Demonstrates good interpersonal skills with ability to build strong relationships with key stakeholders * Works and drives collaborative working * Lateral thinker and problem solver ability to apply appropriate tools and techniques. * Strong communication skills both in verbal and written format * Willing to ‘roll up sleeves’ and ‘get stuck in’. * Ability to influence key stakeholders * Display high levels of resilience during busy periods |  |

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| **Document Management** | | |
| **Written By:** | **Robert Bates** | **Date: 15/09/2021** |